



**PARENT ADVISORY BOARD**  
Lackland AFB, TX 78236

13 Jan 2011

**PAB Executive Committee, 2010-2011**

**Chairperson: SSgt Karla Macey**

**Gateway Chairperson: Maj Theresa Beaver**

**FCC Chairperson: Ms. Darilyn Cochran**

**Kelly Chairperson: TSgt Jessica Moreau**

**Treasurer: SrA Leslie Williams-Gill**

**Lackland Chairperson: SSgt Marcus Wells**

**Secretary: Ms. Lauren Warner**

**Our Mission:**

1. To promote the education and general welfare of the children and families of Child Development Centers (CDCs) and Family Child Care (FCC)
2. To promote unity among students, staff, and families
3. To support staff in their work on behalf of the children

**MEMORANDUM FOR PARENT ADVISORY BOARD**

**FROM: 802 MSG/SVYC**

**SUBJECT: PAB Meeting Agenda**

1. Date/Time/Location of meeting: Thursday, 13 January 2011/1600/Lackland CDC.

2. Meeting called to order (SSgt Karla Macey) at 1609.

2.1. Attendance:

SSgt Karla Macey - PAB Chairman  
Maj Theresa Beaver - Gateway CDC Chairperson  
TSgt Jessica Moreau - Kelly CDC Chairperson  
SSgt Marcus Wells - Lackland CDC Chairperson  
SrA Leslie Williams - Gill - Treasurer  
Lauren Warner - Secretary  
Rose Mary Bottomley - Gateway CDC Director  
Donna Goodman - Lackland CDC Director  
Barbara Parish - Kelly CDC Director  
Leti Cueller - Lackland CDC  
Sue Simoncic - Lackland CDC  
LaTaya Brown - Gateway CDC

3. PAB Executive Reports:

3.1. Secretary Report (Lauren Warner): Stated November meeting minutes were approved, signed and filed with MSG. In December, the board voted by e-mail on 3 issues: The PAB logo, minimum balance in PAB bank account and whether to disperse blank certificates and receipt books for convenience and expediting of PAB business. The log seen here was the one voted in. The minimum account balance will be \$250 and "yes" to certificates and receipt books.

3.2. Treasury Report: (SrA Leslie Williams-Gill)

Current Balance: \$620.04



**PARENT ADVISORY BOARD**  
Lackland AFB, TX 78236

3.2.1 Treasurer's Report was accepted.

3.3. CDC/FCC Chairperson Report:

3.3.1. Maj Theresa Beaver - Gateway CDC Chairperson: Stated approx. 360 lbs. of food was collected in the Food Drive at Gateway. Labels for Education: there is 4 different accounts, we need to try and consolidate them. Gateway container is filling up.

3.3.2. TSgt Jessica Moreau - Kelly CDC Chairperson: Stated she will PCS , last duty day is 31 Mar 2011. An individual, Twanna More (Kelly CDC), sent an e-mail expressing interest in the PAB. SSgt Macey stated she will post the opening at Kelly. TSgt Moreau passed out a draft Parent Involvement Activities that Kelly is hosting for 2011. Ms. Bottomley stated all the CDC's do similar activities.

3.3.3. SSgt Marcus Wells – Lackland CDC Chairperson: Stated construction on new CDC is coming along well. No new business.

3.3.4. Darilyn Cochran (FCC Chairperson): not present.

4. Old Business.

4.1. PAB Survey – SSgt Macey handed out finalized version that includes a cover letter. She proposed we place them at the front desk at each CDC and that the chairpersons try to spend some time at the desk to promote the survey and PAB. Survey will start 18 Jan and end 1 Feb.

4.2. CDA and Accreditation Scholarship Applications – We are ready to disperse applications. We will stagger the scholarships, we cannot afford to do more than one at a time. Ms. Bottomley suggested that we consider donating money for CDA re-newels also (for future consideration).

5. New Business:

5.1. PAB Vacancies – TSgt Morreau (Kelly Chairperson): PCSing; Lauren Warner's daughter will be going to kindergarten in the fall. (Secretary).

5.2. Deployment boxes – We need to get deployment boxes and get them started for persons that deployed in December. The Chairpersons will get them and place them in the rooms with deployed parents. SSgt Wells is going to create a list of most wanted/needed items for the boxes.

5.3. Class Photo Fundraiser – need to coordinate with CDC's. We will do one at a time and start with Kelly. SSgt Macey passed out a parent consent form. She will add to it "photos not used for any publicity" and "parents are not obligated to buy a picture if they agree to let their child be in it". We are going to give one picture per classroom. The parents will order pictures when the proofs come out and pay when the pictures come in. The cost will be \$10.00 and go down on a sliding scale (more = cheaper).

6. Director's Corner – Time for CDC/FCC directors to provide information to PAB.



## PARENT ADVISORY BOARD

Lackland AFB, TX 78236

6.1. Barbara Parish – Kelly CDC Director: Complimented her staff on doing such a good job and staying current with CE and/or pursuing higher education. Wants to request early support from PAB for OctoberFest.

6.2. Rose Mary Bottomley – Gateway CDC Director: Stated a group of Commander's wives took a tour of the CDC this week and were very impressed and complimentary with the CDC and staff. The Book Fair in December did well. The playground fences are being replaced and more sand is being delivered for the sand boxes.

6.3. Donna Goodman - Lackland CDC Director: Stated Lackland is a full capacity, also with part-day and after school. The new CDC construction should be completed mid-Jul, move in fall. Pre-school rooms will stay in current building.

6.4. Lynn Salazar – FCC Director: not present

7. Open Forum – No business.

**8. Next Meeting Date/Time/Location: 16 March 2011/1600/Gateway CDC**

9. Meeting Adjourned at 1722.

A handwritten signature in blue ink that reads "Karla R. Macey". The signature is fluid and cursive.

SSgt Karla R. Macey  
Chairperson, PAB