



**DEPARTMENT OF THE AIR FORCE**  
**AIR EDUCATION AND TRAINING COMMAND**

MEMORANDUM FOR ALL COMMANDERS

26 Mar 10

FROM: 802 FSS/CC

SUBJECT: Monthly Birthday Celebration

1. We will be hosting our next Team Lackland birthday celebration on Wednesday, **14 Apr 10** at the Live Oak Inn, Bldg 10810. As most of you are aware, we honor our Permanent Party E-5s and below during their birthday month. Our April 2010 celebration will have a magnificent multi-course dinner, featuring a choice of three main entrees of **Rib-eye Steak, Mustard Chicken, or Pasta with Marinara Sauce.**
2. The birthday celebrant is allowed to invite one (1) guest and all commanders and first sergeants that have celebrants may also attend. The evening's festivities will begin at 1800. The meal charge is in accordance with current reimbursement rates as indicated below:
  - a. Enlisted personnel on Essential Station Messing (**Meal Card**) – **no charge**
  - b. Military personnel on Basic Allowance for Subsistence (**BAS**) - **\$4.25**
  - c. Dependents of E1 through E4 birthday celebrants - **\$3.65**
  - d. Civilian guests of birthday celebrants - **\$4.25**
3. As reflected by your outstanding participation, our birthday celebrations have become a very popular Lackland event. This is certainly our goal and we are proud of it.
4. Please make your unit reservations **NLT 9 Apr 10.** Reservations cannot be accepted after this date. Please e-mail your organization's reservations, including choice of individual entrée to [sylvia.terrell.ctr@us.af.mil](mailto:sylvia.terrell.ctr@us.af.mil). Guests must be 12 years or older, as the function is not designed for younger individuals. If you have any questions concerning this event, my point of contact is Allen Tharp & Associates, ext 671-3866. See you there!

//Signed//

JOEL A. JONES, Lt Col, USAF  
Commander, 37th Force Support Squadron

Attachment: Birthday Meal Itinerary

**BIRTHDAY MEAL ITINERARY**

Invocation	1800
Late Arrivals Seated	1805
Doors Closed	1805
Salad Served	1805
Orders Taken	1810
Meal Served	1815
Celebrants come forward	1850
Presentation of Birthday Cake/Sing	1855
Thank Food Team	1900
Introduce Instructor/Students	1901
Wing CC Comments	1905
Ice Cream Served	1910
Guests Depart	1930